



**PENDLETON PARISH COUNCIL
MEETING OF THE PARISH COUNCIL
WEDNESDAY 6 NOVEMBER 2019 COMMENCING 7.30pm
AT PENDLETON VILLAGE HALL**

Present: Cllrs W R Whitwell (Chairman), J G Whitwell (Vice-Chairman), Mrs R H Cowperthwaite, R E Saville and Mrs N E G Burnop.

In Attendance: Ms Lynne Olesinski (Parish Clerk) and Cllr R J Thompson (Ribble Valley Borough Councillor).

2019/11/01 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

None.

2019/11/02 MINUTES OF THE MEETING 8 MAY 2019

RESOLVED – the Minutes were approved and signed.

2019/11/03 MATTERS ARISING

None.

2019/11/04 PLANNING APPLICATIONS

3/2019/0965 Higher Standen Hey Farm – the Parish Clerk confirmed that no comments were necessary re the above as it was regarding a Certificate of Lawfulness.

2019/11/05 FINANCE MATTERS

(a) Accounts 2019/20

The above, having been circulated to the members prior to the meeting, were compared with the original bank statements. **RESOLVED** agreed and approved.

(b) Lengthsman Scheme

The Parish Clerk had circulated an e-mail received from Angela Whitwell regarding the increase in contribution. Following discussions, it was **RESOLVED** to authorize payment in the sum of £500.00.

(c) To authorize payments (2019/20)

RESOLVED – the following payment(s) were authorized:

PAYEE	INVOICE/CHQ NO	DETAILS	AMOUNT £
Lynne Olesinski	Chq 200095	Salary and expenses	400.00
Lynne Olesinski	Chq 200096	Salary and expenses	189.94
Sabden Parish Council	Chq 200097	Lengthsman Scheme 2019/20	500.00
Mr Ormiston	Chq 200098	Wreath for Remembrance Sunday	25.00



(d) **Concurrent Functions Grant** – the Parish Clerk reported the grant had been received in the sum of £75.00.

(e) Precept 2020/21

The Precept report and draft budget (having been circulated to the members prior to the meeting) were considered at length. **RESOLVED:** the Precept be set at £1,500.00 which resulted in £14.02 per Band D property (an increase of £4.59) from the previous year.

2019/11/06 PROPOSED PURCHASE OF IT EQUIPMENT

Minute 2019/08/09 (refers) – replacement of the Laptop and associated equipment, the Parish Clerk had forwarded a report and estimates to the members prior to the meeting. As this would impact on the precept, a lengthy discussion took place regarding various options and prices. **RESOLVED** – as the Parish Clerk was also Parish Clerk to Wiswell Parish Council, she would make enquiries of Wiswell with a view to them considering joint use of their equipment etc., with Pendleton which would prove more cost effective to the electorate. With regard to the estimate via Anzo Tech Limited the Parish Clerk declared at interest.

2019/11/07 CORRESPONDENCE

None.

2019/11/08 HIGHWAYS

- (a) **Re-location of Bus Stop** – the Parish Clerk had been in contact with Ingham & Yorke as requested by the Vice-Chairman but she was still awaiting a response.
- (b) **Old Worston Road/A671** – the issue regarding supply of a “key” to unlock the gate had been resolved.
- (c) **Broken Fence at Clitheroe side** – the Parish Clerk to report this issue to LCC.
- (d) **Main Street** – the members discussed the ongoing situation with regard to the poor road surface and in particular the email received from cyclists. **RESOLVED** - the Parish Clerk to contact Keith Iddon, Deputy Leader (Lancashire Council) noting the inability of officers responding to the poor road surface being neglected and lack of attention. Accordingly, the members would appreciate a senior officer attend at the next meeting to explain the budget regarding rural road.

2019/11/09 TREE SURGEON

The Parish Clerk noted That she had contacted Cattermole’s but had not had a response. Cllr Cowperthwaite reported that Andrew Piercy had responded noting that he would tidy up the trees next to the Church. However, he was busy until the end of November when he would be in contact. Cllr Cowperthwaite had received an estimate and would forward this to the Parish Clerk.

2019/11/10 ANY OTHER BUSINESS

None.



2019/11/11 DATE OF NEXT MEETING

Wednesday 5 February 2020 at 7.30pm.

The Chairman thanked everyone for their attendance and closed the meeting at 8.50pm.

Signature_____ (Chairman)

Date_____